# GENERAL CARE CARD INFORMATION

## **The Care Card Basics**

Giving a care card is like giving cash to shop at valley SVdP thrift stores with dignity and choices.

Care cards are designed for clients to make purchases for all store items <u>excluding</u> mattresses and beds. While larger denomination Care Cards can be utilized for other client furniture and appliance requests, vouchers are a more ideal vehicle for these larger transactions.

### **HOW long is the care card good?**

Care cards are good for one year from the date of activation. Care cards are activated upon your request as identified below in the ordering care cards section.

Care cards <u>not used by our clients within one year from activation</u> are expired by The Council and can no longer be used for purchases. Expired care cards can be discarded. (Care cards are not renewable and are not reloaded with value after expiration.)

## ORDERING CARE CARDS

1

Call Sonji Newbill at (602) 261-6847 or e-mail <a href="mailto:snewbill@svdpaz.org">snewbill@svdpaz.org</a>
Provide the number of care cards wanted and the denomination.

We offer \$5, \$15, \$25, \$50, and \$100 cards.

2

Care cards will be activated within 2 to 5 business days of the order placement date (emergency orders may be completed faster).



We will contact you by phone or e-mail when care cards are activated.

3

## Pick up your care cards

(1)From the Vincent Support Services office. Please coordinate with their staff for pick-up date and times to ensure they are available.

It's that Easy!

### What is the remuneration program?

The <u>remuneration program</u> is an opportunity for Conference Vincentians to volunteer 25 hours in one of the SVdP thrift stores where care cards can be used. Volunteers are given an individual punch card at the thrift store. After the hours are validated by the store, the Vincentian can designate the Conference to receive the benefit of a \$25.00 care card issued by the Council at no charge. Send the completed remuneration card to Sonji (be sure to identify the volunteer's name and the Conference who should receive the care card).

### What about the care card billing?

Your Conference is <u>billed</u> for 50% of the face value of the care card in the month the client makes their first purchase.

(Example: You issue a \$50.00 card to a client in September. The client uses the card in January of the following year. Your Conference is billed in January for \$25.00.)

Monthly billing statements are mailed by the accounting department identifying charges for food reclamation, care cards, and other miscellaneous items. A detailed summary statement will be included with the monthly statements when your Conference is billed for care cards.

## CARE CARD TRACKING SUGGESTIONS AND TIPS

- \* Keep care cards in a safe yet accessible place for people who use them.
- ❖ If your Conference uses the Remuneration Program, we recommend <u>using those care</u> <u>cards first since they are free to the Conference!</u>
- With each order, you will receive a care card activation list.
- ❖ Keep the care card activation list in a convenient place for people responsible for care card management.
- Update the care card activation listing when the care card is issued to a client.
- Use the <u>care card summary sheet</u> included with the care card billing to identify cards your Conference is billed for and update the '<u>month billed'</u> column on the care card activation listing.